

HONYWOOD SCHOOL



Careers Education, Information, Advice & Guidance (CEIAG) Programme 2023/24

Version	4
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The table below shows the set activities through the year for each cohort but is not an exhaustive list. Additional events such as visits and presentations from employers, colleges, external agencies and other careers-related activities will occur as and when the opportunity arises and the need dictates.

CEIAG Outline (KS3)

C7	<ul style="list-style-type: none"> ● XELLO 'Career planning tool' ● LS5 Careers curriculum (e.g. Who am I?, LMI, Employability Skills, job exploration, challenging stereotypes) ● STEM Careers Day ● STEM - Cambridge University Forces Challenge/Mars Rover Mission/Physics Exhibition ● The Brilliant Club (HE - University of Essex) ● Colchester Institute Engineering/Digital Media/Childcare/Sport 'roadshow'. ● Access to a qualified careers advisor ● Opportunity to attend small group sessions with qualified careers advisor
C8	<ul style="list-style-type: none"> ● XELLO 'Career planning tool' ● STEM Careers Day ● Mock Magistrates ● STEM - Cambridge University Forces Challenge/Mars Rover Mission/Physics Exhibition ● LS5 Careers curriculum (e.g. who am I?, LMI, Employability Skills, job exploration, challenging stereotypes) ● Guided choices (options) assembly & Parents information evening ● The Brilliant Club (HE - University of Essex) ● Colchester Institute Engineering/Digital Media/Childcare/Sport 'roadshow'. ● Creative careers workshop (Mercury Theatre & Royal Opera House Bridge)

CEIAG Outline

(KS4)

C9	<ul style="list-style-type: none"> ● XELLO 'Career planning tool' ● LS5 Careers curriculum (e.g. who am I?, LMI, Employability Skills, job exploration, challenging stereotypes) ● Careers information embedded within the wider curriculum, for example 'Step into the NHS' incorporated within Health & Social Care ● NHS Careers Day ● STEM Careers Day ● STEM - Cambridge University Forces Challenge/Mars Rover Mission/Physics Exhibition ● The Brilliant Club (HE - University of Essex) ● Duke of Edinburgh's award Scheme ● Mock Magistrates ● Medical Mavericks (STEM) ● Big Bang Science fair ● Financial Education from Barclays, Lloyds ● Shadow work experience day ● Enrichment Activities e.g. Aspirations Week ● H.E. talk from University of Cambridge/University of Essex ● Pathways assembly with alumni and students from Colchester Sixth Form ● Post-16 & Pathways assemblies ● Outreach Programme (university Of Essex) ● Colchester Institute Digital Media/Childcare/Sport 'roadshow'. ● Access to a qualified careers advisor ● Opportunity to attend small group sessions with qualified careers advisor
C10	<ul style="list-style-type: none"> ● XELLO 'Career planning tool' ● LS5 Careers curriculum (e.g. CV writing, LMI, Employability Skills, job exploration, challenging stereotypes) ● Duke of Edinburgh's award Scheme ● Mock Magistrates ● Cambridge University Forces Challenge/Mars Rover Mission/Physics Exhibition ● AIM Apprenticeships Assemblies/Workshop ● QA Apprenticeships Assemblies (Digital/Tech/IT) ● Essex Apprenticeship Hub/Workshop ● Finance Sector Taster Day ● NHS Careers Day ● Digital Media Day (Colchester Institute) ● Financial Education from Barclays, Lloyds ● 1-2 weeks work experience ● University Visits (University of Essex & University of East Anglia) ● H.E. talk from University of Cambridge

	<ul style="list-style-type: none"> ● Ambassador training: applications/interviews/presentations ● Futures Evening for parents with Col Sixth Form, Colchester Institute, AIM Apprenticeships ● The Sixth Form Colchester/Colchester Institute Assemblies ● Pathways afternoon with alumni and students from The sixth form, Colchester. ● Apprenticeship fair at Colchester Institute (Braintree Campus) ● Outreach Programme (University Of Essex/Uni Connect/Make Happen) ● Creative Careers workshop (Mercury Theatre) ● Colchester Institute Digital Media/Childcare/Sport 'roadshow'. ● NGTU (Not Going To Uni) assembly/workshop ● Opportunity for 1-2-1 careers session with a qualified careers advisor ● Opportunity to attend small group sessions with qualified careers advisor
C11	<ul style="list-style-type: none"> ● XELLO 'Career planning tool' ● LS5 Careers curriculum (e.g. who am I?, LMI, Employability Skills, job exploration, challenging stereotypes) ● Post 16 Evenings with The Sixth Form College Colchester and Colchester Institute ● Colchester Careers Fair (Chelmsford racecourse) ● Outreach Programme (University Of Essex/Uni Connect/Make Happen) ● H.E. talk from Cambridge ● Essex University Arts Support ● Essex Apprenticeship Hub/Workshop ● QA Apprenticeships Assemblies ● AIM Apprenticeships Assemblies/Workshop ● Apprenticeship fair (Colchester Institute) ● Theatre company performance & employability workshop (on-site) ● Essex University Digital makers Day (STEM) ● Duke of Edinburgh's award Scheme ● Creative Careers workshop (Mercury Theatre) ● Colchester Institute Digital Media/Childcare/Sport 'roadshow'. ● NGTU (Not Going To Uni) assembly/workshop ● Opportunity for 1-2-1 careers session with a qualified careers advisor ● Opportunity to attend small group sessions with qualified careers advisor

Support for Vulnerable Groups: Targeted Interventions

- A SEND/FLT/CEIAG planning and communication process guide is in place to ensure support is in place for all students, and that all appropriate staff and external parties are involved in this support.
- MLH (My Learning HUB) Autism Specialist unit. Those identified as being at risk of not engaging with education or employment with training post 16.
- Support staff work with EAL students and their families to access careers resources
- Support staff work with all learners who require extra assistance to access careers resources in LS5 (form time)
- Pupil Premium - Post 16 transition assistance
- SEN Transition - SEN department when creating the risk of NEET list to help support SEN students
- All learner transition assistance - All learners have the opportunity to attend bespoke 'familiarisation' days at both The Sixth Form Colchester and Colchester Institute.

Targeted Intervention and Support

Lee Smith works with learners who require additional targeted support in conjunction with our SENCOs & CEIAG OFFICER.

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Measuring Impact

Regular assessment using the **COMPASS+** tool, allows us to evaluate the impact of our CEIAG provision on a whole school and individual level.

In addition, surveys are completed by learners/providers on an annual basis and following events (C11 careers fair, C9 NHS careers fair etc).

Parents/carers will be asked to complete an annual survey with regards to the CEIAG programme.